



DEPARTMENT OF THE NAVY
CHIEF OF NAVAL EDUCATION AND TRAINING
250 DALLAS ST
PENSACOLA FLORIDA 32508-5220

CNETINST 5450.56
N-831

30 AUG 1994

CNET INSTRUCTION 5450.56

Subj: MISSION AND FUNCTIONS OF NAVAL TECHNICAL TRAINING UNIT
(NAVTECHTRAU), KEESLER AFB, MS

Ref: (a) OPNAVNOTE 5450 Ser 09B22/2U509963 of 9 Jun 92

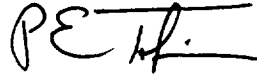
Encl: (1) Functions of NAVTECHTRAU

1. Purpose. To publish functions of NAVTECHTRAU under the mission established by reference (a).
2. Cancellation. CNTECHTRAINST 5450.125
3. Mission. To provide technical training and administrative management support for naval personnel attending collocated Navy schools and consolidated courses of instruction at Keesler AFB, MS; to militarily train and manage all assigned naval personnel; and to perform such other functions as directed by higher authority.
4. Status and Command Relationships. NAVTECHTRAU is a shore activity in an active, fully operational status.
 - a. Echelon
 - (1) Chief of Naval Operations
 - (2) Chief of Naval Education and Training (CNET)
 - (3) NAVTECHTRAU
 - b. Area Coordination
 - (1) Area Coordinator - CNET
 - (2) Regional Area Coordinator - CNET
5. Overseas Diplomacy. NAVTECHTRAU serves as an effective instrument of the U.S. foreign policy by initiating and conducting action programs which promote positive relations between the command and foreign nationals, and which assist individual naval personnel and their families to work effectively, live with dignity and satisfaction, and function as positive representatives of the Navy and of the United States while overseas.

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6. Action. In accomplishing the assigned mission, NAVTECHTRAU will ensure performance of the functions in enclosure (1) and advise CNET of any recommended modification to the mission or functions of NAVTECHTRAU.



P. E. TOBIN
Vice CNET

Distribution (CNETINST 5218.1F, Case A):
List V (43)

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SNDL A3 (N09B22)

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Chief of Naval Education and Training
Code 0041
250 Dallas St
Pensacola, FL 32508-5220

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FUNCTIONS OF NAVTECHTRAU

1. Carry out all regulations, instructions, and directives from higher authority pertaining to the administration of NAVTECHTRAU; issue such detailed internal instructions, regulations, orders and notices as are required for efficient organization and administration of the command.
2. Serve as liaison with U.S. Air Force Keesler Training Center, course directors, and billeting organizations to coordinate interservice matters pertaining to training and personnel administration of officer, enlisted, and civilian personnel of the Department of the Navy.
3. Provide existing courses in, but not limited to, precision measurement electronics, meteorological equipment maintenance, and Aerographer's Mate "A" and "C" Schools, or specially tailored adaptations thereof, as directed by CNET to meet the training requirements of the Navy and, to the degree necessary, the Marine Corps, Army, Air Force, Coast Guard, Foreign Nationals under the Military Assistance Program or Foreign Military Sales, and civilian personnel attached to Navy industrial activities.
4. Ensure that training courses developed or revised by the command are in consonance with instructional systems development procedures established by higher authority; ensure that the training of all personnel enrolled in schools and courses established by CNET, at the command, is conducted in accordance with directives and procedures established by higher authority.
5. Ensure successful and uniform accomplishment of training in accordance with prescribed course material on a standardized basis and ensure high standards of qualification for individual instructors and students. In furtherance of these objectives, carry out on a continuing basis an evaluation of instruction and the complete learning situation.
6. In support of Navy policy emphasizing the importance of military and motivational training and in recognition of the effect such training has on retention, upgrading professionalism, and improving the perception of the Navy, ensure that military and motivational aspects of training are given strong emphasis equal to the emphasis afforded the technical areas.
7. Exercise effective control over the financial operations within the command through sound accounting principles and progressive modernization of programming, budgeting, accounting, and statistical reporting and auditing practices under the Resource Management System of the Department of the Navy.

Encl (1)

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8. Exercise control over numerous management programs and functional areas inherent of a naval shore activity which should include but not limited to, retention, 3-M, occupational safety and health, traffic and recreational safety, internal review, equal employment opportunity, command managed equal opportunity, and other similar management programs.

9. Make recommendations to CNET regarding the design and development of new course material and any necessary changes to that already established.

10. Maintain close liaison with the local area coordinator, or such other commander as may be designated in writing, for emergency and disaster preparedness matters.

11. Keep CNET advised regarding the general progress and results of training being conducted in the command.

12. Perform such other functions as may be directed by CNET.